**What is WIP?**
The Worldwide Internship Program (WIP) is a way for UW Madison undergraduates to earn academic credit for an internship abroad. This program is open to students from any major.

**WIP Application & Grant Deadlines:**
- Spring internships: early October
- Summer or Fall internships: early March

**WIP Course Options:**
- Spring or Fall: International Studies 523 (3 credits)
- Summer: International Studies 523 (1 or 3 credits)  
  International Business 365 (1 or 3 credits)

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**Simultaneous activities during WIP application**
- Talk with your advisor about internship & credit
- Apply for scholarships/grants
- Apply for passport/check its validity
- Apply for visa for destination
- Contact IIP any time with questions

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**Do you have an internship abroad?**
- Yes → **Have you met with an IIP advisor?**
  - Yes → **Have you filled out a WIP credit application?**
    - Yes → IIP processes your WIP application and contacts you with any questions.
    - No → Are there any updates to your internship?  
      - Yes → Notify your IIP advisor
      - No → IIP reviews your credit application for approval.
  - No → Find an internship abroad!

**Find an internship abroad!**
IIP offers a variety of resources for finding an internship, including:
- Advising hours
- Database listing internships*
- External search resources

**Meet with an IIP advisor!**
For information on walk-in advising and making an appointment, please visit:
[go.wisc.edu/iip-advising](http://go.wisc.edu/iip-advising)

**Fill out a credit application on IIP's database!**
- Search for "Credit for Your Internship via the Worldwide Internship Program."
- Select the correct term
- Follow application instructions.
- Fill out as much of the WIP Internship Proposal Form as possible. We will work with you on finalizing details later.

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**Additional activities**
- Attend IIP’s pre-departure orientation
- Complete all MyStudyAbroad account checklist items
- Ensure travel documents (passport & visa) are in order
- Identify housing options overseas
- Visit UHMS Travel Clinic
- Visit UW Travel website ([internationaltravel.wisc.edu](http://internationaltravel.wisc.edu))
- Purchase airline tickets
- Notify local bank of overseas travel
- Ask IIP any questions you have!

**Did you complete these items in MyStudyAbroad by the deadline?**
- Statement of Responsibility
- IAP Acceptance Form
- IAP Acceptance Deposit
- IAP Health & Wellness Information
- Review U.S. State Department Country Information

**Complete these items immediately. IAP can't enroll or insure you until all items are completed.**

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* You don't need to fill out a WIP credit application for cultivated internships (listed in red on database). These internships are pre-approved for WIP and may require credit.
Worldwide Internship Program (WIP) FAQ

What are the benefits of WIP?
WIP allows you to remain continuously enrolled at UW-Madison during your internship. Enrollment gives you access to scholarships, UW-Madison’s international health insurance and additional campus resources (ex: IAP’s 24/7 emergency support, your @wisc.edu email address, spot for course registration). The WIP course (International Studies (IS) 523 or International Business (IB) 365) may fulfill certain degree requirements as well.

What are the eligibility requirements for WIP?
To be eligible for credit, an internship must:
- Be at least 4 weeks long in the host country
- Have a supervisor and emergency contact
- Have learning goals relevant to your academic/career interests

To be eligible for WIP, a student must:
- Be an enrolled UW-Madison undergraduate student
- Have a minimum 2.5 GPA
- Have good academic & disciplinary standing at the time of application and participation

I don’t have an internship offer yet. Can I still apply for credit and scholarships?
YES! IIP can’t extend scholarship deadlines and needs time to process your application. You can always withdraw your application if the internship doesn’t work out.

What degree requirements do the IS 523/IB 365 courses cover?
This depends on your major/certificate. In some cases, these courses can fulfill specific or general degree requirements. The courses will be on your transcript and count towards your GPA. Talk to IIP and your academic advisor!

Can I graduate abroad?
Enrolled students can graduate abroad with prior approval from their academic departments. Like other study abroad programs IS 523 and IB 365 count as UW in-residence credits.

Can I take another internship course (ex: Inter L&S 260, Gen Bus 450/451) for my internship abroad?
In most cases no. These courses are designed for internships in the US and don’t have the international health insurance/working abroad component built into them. Always check with IIP and your academic advisor!

What is the course content of IS 523/IB 365?
Both courses focus on internship reflection and working in a cross-cultural setting abroad. There are weekly reading assignments, field notes and discussion, professional development activities and a final project. The courses are online, 8-10 weeks long and completed during the internship. The workload is comparable to a 1 or 3 credit course on campus.

How does directed/independent study work?
In addition to the 1 or 3 credit IS 523 or IB 365 course, you can add 1 - 3 credits of a directed/independent study. You must set up this course with a UW-Madison faculty member on your own. Please don’t enroll in Student Center. Simply submit the relevant form to IAP and they will process the directed/independent study.

What do IIP and IAP do for WIP students?
IIP staff help the student identify internship opportunities, advise students on a variety of questions surrounding internships abroad (ex: visas, housing and application procedures) and are in close contact with the student and internship supervisor before, during and after the internship via email, phone and Skype check-ins. IAP handles course processing, international health insurance, billing and 24/7 emergency support.