

### What is a cultivated internship?

A cultivated internship is created specifically for UW-Madison undergraduate students by IIP.

These internships are listed in red on IIP's database. Many internships require enrollment in the Worldwide Internship Program (WIP) for academic credit.

### Worldwide Internship Program (WIP)

WIP allows students to earn academic credit toward their degree and remain enrolled at UW-Madison during an internship abroad. Cultivated internships are pre-approved for credit via WIP and many may require it.

### Cultivated internship deadlines:

**Spring internships:** early October  
**Summer or Fall internships:** mid February

### WIP Grant deadlines:

**Spring internships:** early October  
**Summer or Fall internships:** early March

SPRING TIMELINE: <b>SEPTEMBER</b> SUMMER & FALL TIMELINE: <b>JANUARY</b>	<b>OCTOBER/ FEBRUARY</b>	<b>NOVEMBER/ MARCH</b>	<b>NOVEMBER &amp; DECEMBER/ APRIL &amp; MAY</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Watch Getting Started video OR attend IIP info sessions</li> <li><input type="checkbox"/> Research internships listed on database</li> <li><input type="checkbox"/> Get advising from IIP</li> <li><input type="checkbox"/> Talk to academic advisor about internship plans &amp; credit</li> <li><input type="checkbox"/> Visit Career Services for help on resumes and cover letters</li> <li><input type="checkbox"/> Apply for passport/check its validity for 6 months past return date</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Submit applications through IIP database; apply early for feedback</li> <li><input type="checkbox"/> Apply for WIP Grant &amp; other scholarships*</li> <li><input type="checkbox"/> Interview with host organization(s) (usually via Skype)</li> </ul> <p>* Sometimes scholarship deadlines are BEFORE internship deadline. Be sure to apply even if not accepted for the internship yet.</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Be prepared to accept or decline an internship once an offer is made; talk to IIP for advice</li> <li><input type="checkbox"/> Complete relevant internship details as required by IIP</li> <li><input type="checkbox"/> Complete the following items on IAP's MyStudyAbroad account if internship is for credit                             <ul style="list-style-type: none"> <li><input type="checkbox"/> Statement of Responsibility</li> <li><input type="checkbox"/> IAP Acceptance Form</li> <li><input type="checkbox"/> IAP Acceptance Deposit</li> <li><input type="checkbox"/> IAP Health &amp; Wellness Information</li> <li><input type="checkbox"/> Pay deposit</li> <li><input type="checkbox"/> Review U.S. State Department Country Information</li> </ul> </li> <li><input type="checkbox"/> Apply for visa for destination (if needed)</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Attend IIP's pre-departure orientation</li> <li><input type="checkbox"/> Complete all MyStudyAbroad account checklist items by posted deadline</li> <li><input type="checkbox"/> Identify housing options overseas</li> <li><input type="checkbox"/> Visit UHS Travel Clinic</li> <li><input type="checkbox"/> Visit UW Travel website (<a href="http://internationaltravel.wisc.edu">internationaltravel.wisc.edu</a>)</li> <li><input type="checkbox"/> Purchase airline tickets</li> <li><input type="checkbox"/> Notify local bank of overseas travel</li> <li><input type="checkbox"/> Pick up WIP course reader</li> <li><input type="checkbox"/> Ask IIP any questions you have!</li> </ul>

### WIP Course Options:

**Spring or Fall:** International Studies 523 (3 credits)

**Summer:** International Studies 523 (1 or 3 credits)  
 International Business 365 (1 or 3 credits)

### Useful links:

**Getting Started video:**

[go.wisc.edu/iip-start](http://go.wisc.edu/iip-start)

**Database:**

[go.wisc.edu/iip-database](http://go.wisc.edu/iip-database)

**Advising:**

[go.wisc.edu/iip-advising](http://go.wisc.edu/iip-advising)

Contact IIP at any time with questions!

Email: [internships@international.wisc.edu](mailto:internships@international.wisc.edu)

Follow us on social media!

Facebook: UW-Madison International Internship Program (IIP)

Twitter: @uw\_iip

## Cultivated Internships FAQ

### **Is the Worldwide Internship Program (WIP) required for these internships?**

Usually yes! See each internship post for more information.

### **What are the benefits of the Worldwide Internship Program?**

WIP allows you to remain continuously enrolled at UW-Madison during your internship. Enrollment gives you access to scholarships, UW-Madison's international health insurance and additional campus resources (ex: IAP's 24/7 emergency support, your @wisc.edu email address, spot for course enrollment). The WIP course (International Studies (IS) 523 or International Business (IB) 365) may fulfill certain degree requirements as well.

### **Do I need to apply separately for credit/WIP?**

NO! These internships are pre-approved for credit.

### **What are my funding options?**

Students selected for cultivated internships will receive a grant (\$750 during the semesters, \$500 for the summer) towards the WIP program fee. IIP offers additional need-based WIP Travel Grants towards the costs of enrolling in WIP. Enrollment in WIP also makes you eligible for IAP scholarships and other campus and national scholarships. See our Funding Page or Scholarships@UW for more information.

### **I don't have an internship offer yet. Can I still apply for scholarships?**

YES! Many campus offices, including IIP and IAP, can't extend scholarship deadlines. You can always withdraw your scholarship application if the internship doesn't work out.

### **What degree requirements do the IS 523/IB 365 courses cover?**

This depends on your major/certificate! In some cases, these courses can fulfill specific or general degree requirements. The courses will be on your transcript and count towards your GPA. Talk to IIP and your academic advisor!

### **Can I graduate abroad?**

Enrolled students can graduate abroad with prior approval from their academic departments. Like other study abroad programs IS 523 and IB 365 count as UW in-residence credits.

### **Can I take another internship course (ex: Inter L&S 260, Gen Bus 450/451) for my internship abroad?**

In most cases no. These courses are designed for internships in the US and don't have the international health insurance/working abroad component built into them. Always check with IIP and your academic advisor!

### **What is the course content of IS 523/IB 365?**

Both courses focus on internship reflection and working in a cross-cultural setting abroad. There are weekly reading assignments, field notes and discussions, professional development activities and a final project. The courses are online, 8-10 weeks long and completed during the internship. The workload is comparable to a 1 or 3 credit course on campus.

### **How does directed/independent study work?**

In addition to the 1 or 3 credit IS 523 or IB 365 course, you can add 1-3 credits of a directed/independent study. You must set up this course with a UW-Madison faculty member on your own. **Please don't enroll in Student Center.** Simply submit the relevant form to IAP and they will process the directed/independent study.

### **What do IIP and IAP do for WIP students?**

IIP staff help the student identify internship opportunities, advise students on a variety of questions surrounding internships abroad (ex: visas, housing and application procedures) and are in close contact with the student and internship supervisor before, during and after the internship via email, phone and Skype check-ins. IAP handles course processing, international health insurance, billing and 24/7 emergency support.