

Worldwide Internship Program
Application Process & Timeline

The Worldwide Internship Program is a collaboration between the International Internship Program (IIP) and International Academic Programs (IAP) to offer credit through an online seminar course for undergraduate UW-Madison students interning outside the U.S. More information about the program is available online at <http://internships.international.wisc.edu/students/wip/>

This is the process and timeline to expect for proposing your own internship for WIP.

	Summer/Fall	Spring
Submit online application through IIP Database (internship plans may still be unconfirmed)	First Friday in March	First Friday in October
Apply for scholarships! Some IAP and national scholarships may be due before or at the same time as the WIP application. IIP scholarships will usually be due 1-2 weeks after the WIP deadline.	Varies. February-April	Varies. September-November
Meet with an IIP advisor to go over your application, questions, next steps and deadlines for finalizing your plans	~1 week after application submission	~1 week after application submission
Submit updated internship details to IIP advisor for review	By end of March	By end of October
IIP finishes internship review & sends student acceptance	Varies; by early April	Varies; by early Nov
Student accepts with IIP and fills out additional information for IAP	Varies, before orientation	Varies, before orientation
IAP processes application for final acceptance (additional review/approval required if Travel Warning country, expect longer)	~1-2 weeks after IIP acceptance	~1-2 weeks after IIP acceptance
Student gets access to MyStudyAbroad; accepts, fills out forms, submits deposit	Varies, around Orientation	Varies, around Orientation
Attend on campus Orientation with IIP and IAP	Mid-April	Mid-Nov
Submit other information and forms in MyStudyAbroad (optional directed study, itinerary, confirm dates & emergency contacts)	Varies, deadlines will be listed	Varies, deadlines will be listed
IAP enrolls student in placeholder course & CISI insurance	Varies, before departure	Varies, before departure
Work with IIP advisor on any pre-departure questions	As needed	As needed
Student pays program fee to Bursar's	Before term starts; dates vary	Before term starts; dates vary
Go on internship and complete online class while abroad	Dates vary	Dates vary
Fill out evaluations (student and supervisor)	Sum: Aug, Fall: Dec	May
Attend re-entry meeting on campus to debrief	Late August/early September	Late August/early September